



Job Posting - STAGES Youth Theater (Portland, Maine)  
PRODUCTION INTERN - Reporting to: STAGES Production Team  
*Posted: March 28, 2019 | Closes: when positions are filled*

STAGES Youth Theater seeks summer interns to support the production activities of our summer theater season – which includes three all-student Musicals (SUNDAY IN THE PARK WITH GEORGE, CATS and HIGH SCHOOL MUSICAL).

Start date: July 1, 2019

Compensation: \$500.00 Stipend (paid on the final day of the internship)

Responsibilities:

The Production Intern will assist the Production Department (during the final “tech” week of each summer production) in a variety of areas including backstage run-crew, hair & make-up, costume assistance, and stage management. Specific tasks could include:

- Moving Scenery on and off stage during performances
- Assisting with costume preparation and changes
- Assisting with hair & make-up
- Organizing/tracking props
- Cleaning/organizing the theater and backstage areas before/after performances
- Kid-wrangling – (assisting with games, supervision, motivation of students, etc)

You may be qualified for this position if the following statements are true!

- You are comfortable working in a kid-focused environment. If you are not interested in working with, for and around children, do not apply.
- You are able to lift/push/move objects up to 40-50lbs.
- You can remain flexible, patient and cool during chaotic backstage moments during performances.
- You are a current (or just graduated) high school student at least 16 years of age.
- You will have a reliable and consistent mode of transportation to and from STAGES for the duration of your internship.
- You are able to be at STAGES on all of the following dates (no exceptions!)
  - Mandatory Training Session:  
Monday, July 1, 2019 – 3:30PM-5:00PM

*(continued, next page)*

- Production of SUNDAY IN THE PARK WITH GEORGE  
 Tuesday, July 9, 2019 – 5:00PM start (approximate end time: 9:00PM)  
 Thursday, July 11, 2019 – 5:00PM start (approximate end time: 9:00PM)  
 Friday, July 12, 2019 – 5:00PM start (approximate end time: 10:00PM)  
 Saturday, July 13, 2019 – 12:00PM start (approximate end time: 5:00PM)  
 Sunday, July 14, 2019 – 12:00PM start (approximate end time: 5:00PM)
  
- Production of CATS  
 Tuesday, July 30, 2019 – 5:00PM start (approximate end time: 9:00PM)  
 Thursday, August 1, 2019 – 5:00PM start (approximate end time: 9:00PM)  
 Friday, August 2, 2019 – 5:00PM start (approximate end time: 10:00PM)  
 Saturday, August 3, 2019 – 12:00PM start (approximate end time: 5:00PM)  
 Sunday, August 4, 2019 – 12:00PM start (approximate end time: 5:00PM)
  
- Production of HIGH SCHOOL MUSICAL  
 Tuesday, August 13, 2019 – 5:00PM start (approximate end time: 9:00PM)  
 Thursday, August 15, 2019 – 5:00PM start (approximate end time: 9:00PM)  
 Friday, August 16, 2019 – 5:00PM start (approximate end time: 10:00PM)  
 Saturday, August 17, 2019 – 12:00PM start (approximate end time: 5:00PM)  
 Sunday, August 18, 2019 – 12:00PM start (approximate end time: 5:00PM)

TO APPLY FOR THIS POSITION:

Please email your application to: [hello@stagesacademy.com](mailto:hello@stagesacademy.com)

Include the following information:

- A letter (attached as a PDF, or typed into the body of an email message) letting us know why you think you'd be a GREAT Production Intern!
- At least one letter of recommendation
- A resume (if you have one) or list of relevant work/volunteer experience

APPLICATION DEADLINE:

Applications will be accepted – and immediately considered! – on a rolling basis. Qualified intern candidates will be hired as applications come in. Submissions will be accepted until May 15, or until all positions are filled – whichever is sooner.

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